

# **Positively Speaking: HIV Awareness**



## **10 month fixed term contract**

### Work outline

#### *Review and development*

- Review the existing George House Trust HIV Awareness Training module
- Review the existing George House Trust Positive Speaker module
- Develop and shape a new 'Positively Speaking: HIV Awareness' training module
- Develop key messages to be included in the training module
- Identify and / or develop resources and materials to support the new training module

#### *Publicity and delivery*

- Design and develop publicity materials to promote "Positively Speaking: HIV Awareness" to external organisations with the support of relevant George House Trust staff
- Lead on wider external promotion – including social media - with the support of relevant George House Trust staff
- Achieve an agreed target number of external bookings for the training module over the 10 month period
- Collate feedback and evaluations from each training session
- De-brief with Positive Speakers after each session

#### *Training*

- Facilitate an agreed number of training sessions for Positive Speakers at George House Trust over the 10 month period – to include sessions for new volunteers and refresher sessions for existing volunteers

#### *Project review meetings*

- Attend regular project review meetings with the Volunteer and Development Manager / Service and Development Manager

#### *Project evaluation*

- At the end of the 10 month period, present a written evaluation of the project with future development recommendations

#### *General*

- Work closely with the Service and Development Manager / Volunteer and Development Manager
- Attend scheduled meetings at George House Trust